



THE ADVOCATE FOR NEW YORK CITY'S HISTORIC NEIGHBORHOODS

Spanish-Language Fellow

The Historic Districts Council seeks applicants for the position of **Spanish-Language Fellow**. This new, one-year paid fellowship program is for undergraduate students due to graduate in either the winter of 2016 or the spring of 2017.

The Fellow will help predominantly Spanish-speaking neighborhoods in New York City achieve their historic preservation goals. In doing so, the Fellow will also acquire the tools necessary to succeed at a career in the historic preservation and community services fields.

This fellowship is generously funded by the New York State Council on the Arts in partnership with Governor Andrew Cuomo, the New York State Legislature, and the New York City Regional Economic Development Council.

The Historic Districts Council is New York City's advocate for historic buildings, neighborhoods, and public spaces. For further information, please visit www.hdc.org/about.

About the Position

The Fellow will work with Spanish-speaking communities in the South Bronx, Sunset Park, the 125th Street Corridor in East Harlem, and Hunts Point to help them preserve, improve, and celebrate historic elements of their built environment.

The Fellow will conduct extensive outreach in English and Spanish, identify local leaders and community groups with an interest in advocating for their historic structures, work with these residents to craft a series of preservation goals designed to identify, protect, and improve their historic assets, and connect them with the Historic Districts Council's programs and resources so that they may achieve these goals.

The Fellow will also translate existing publications and online resources into Spanish, organize events and partnerships with businesses, nonprofits, elected officials, and labor unions, and assist the Historic Districts Council's staff with our other programs on an as-needed basis.

We will welcome the Fellow to our staff early in 2017, at which point s/he will enter the Fellowship's five-month introductory period. During this time, the Fellow will spend 20 hours per week learning the fundamentals of historic preservation while retaining the flexibility necessary to complete their final semester of university courses, if necessary. The Fellow will then transition to a 40-hour work week after the Spring Semester concludes.

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Qualifications & Compensation

The fellowship is open to undergraduate students due to graduate in either the winter of 2016 or the spring of 2017. **Oral and written fluency in Spanish and English is required**, and all applicants under consideration will be asked to demonstrate Spanish fluency during the interview process.

Applicants will be evaluated based on cultural competency, Spanish proficiency, relevant experience, education, interest in architecture and the built environment, and oral, written, and visual communication skills. Individuals who have community organizing experience or who have faced personal adversity resulting from poverty are strongly encouraged to apply.

The Fellow will receive a stipend of \$37,500 for the year along with full medical and dental benefits. The stipend will be prorated based on days worked for the five-month introductory period and will increase to reflect a 40-hour work week for the remainder of the fellowship term.

This is a one-year funded position, and the Historic Districts Council offers no guarantee of continued employment after the fellowship period concludes. After an offer is made and accepted, the Fellow will be required to sign a binding fellowship agreement in which s/he commits to remaining in the program for the duration of the one-year term. New York City residency is required.

How to Apply

Applicants must submit a single .PDF document containing a cover letter, resume, and three references to the Historic Districts Council's Deputy Director, Adrian Untermyer, at auntermyer@hdc.org. Please submit all application materials in English and include your full name on every page and in the file name of the .PDF. Please also include daytime contact information for all references.

This is a competitive fellowship program, and only qualified applicants with complete applications will be selected for further consideration. Please do not submit applications by U.S. Mail or FAX.

Equal Employment Opportunity Policy

The Historic Districts Council is an equal opportunity employer. All qualified applicants will be afforded equal employment opportunities without discrimination because of race, religion/creed, color, national origin, sex, age, disability, sexual orientation, military status, predisposing genetic characteristics, victim of domestic violence status, or marital status.